

<b>Honors Program 993030</b>						
<b><i>DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY</i></b>						

<b>Student Fee allocations</b>						
	<b>16-17 Actual</b>	<b>17-18 Actual</b>	<b>18-19 Budget</b>	<b>19-20 Proposal</b>	<b>19-20 Difference</b>	<b>% 19-20 Difference</b>
<b>Base amount</b>	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,650	\$ 400	32%
<b>61000 - Salary</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>62000 - Wages</b>	\$ 1,234	\$ 1,234	\$ 1,234	\$ 200	\$ (1,034)	-84%
<b>63000 - Benefits</b>	\$ 16	\$ 16	\$ 16	\$ -	\$ (16)	-100%
<b>71000 - Current Expense</b>	\$ -	\$ -	\$ -	\$ 200	\$ 200	N/A
<b>75000 - Travel</b>	\$ -	\$ -	\$ -	\$ 1,250	\$ 1,250	N/A
<b>76000 - Scholarships</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>77000 - Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
<b>Total Expense</b>	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,650	\$ 400	32%
<b>One time request</b>				\$ 1,000	\$ 1,000	N/A
<b>Total Request</b>	\$ 1,250	\$ 1,250	\$ 1,250	\$ 2,650	\$ 1,400	112%
<b>Carry Forward</b>	\$ 2,444	\$ 2,213	\$ 1,711	\$ (0)	\$ (1,711)	-100%

**Notes, including any one-time request(s):**

Western Regional Honors Conference	\$ 1,000.00
Base amount increase	\$ 400.00
<b>Total Cost</b>	<b>\$ 1,400.00</b>

## **STUDENT FEE RECOMMENDATION COMMITTEE FEE REQUEST QUESTIONNAIRE FOR 2019-2020**

Department or Program Name: Weber State University Honors Program

Name & E-Mail: Dan Bedford, dbedford@weber.edu

Phone: 801-626-6186

Location: Honors Center, Library #324, MC 2904

**Return Fee Request (this Questionnaire and the attached Spreadsheet) via email by  
Wednesday, December 5, 2018, at 4 pm to Jennifer Brustad at jenniferbrustad@weber.edu.**

**Note: All Student Affairs units must review fee requests with their SAMC representatives prior to submission.**

*Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).*

### **1. What is your overall mission?**

*The mission of the WSU Honors Program is to provide a welcoming community for intellectually curious, academically adventurous students.*

2. We nurture excellence in this community, regardless of prior academic preparation.
3. We build this community by offering small, creative, rigorous classes; leadership opportunities; and other innovative learning experiences.
4. We open this community to the university as a whole by organizing events that catalyze far-reaching conversations about significant issues relevant to contemporary society.

### **2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?**

The Weber State University Honors Program offers small, engaging classes to students that are often more interdisciplinary, intellectually challenging, and creative than those in other programs and departments. Moreover, the Honors Center provides a unique social community for Honors students. Honors students also have the opportunity to earn designations at graduation on both their diploma and their transcripts. These distinctions are University, Departmental, and General Honors, and are awarded based on completion of their respective requirements. Such distinctions help Honors students to stand out from their competition when they enter the job field or graduate programs. The Honors Program also offers leadership and scholarship opportunities to its students as well as opportunities to present work at the Western Regional Honors Conference.

**3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.**

- As many Honors courses fulfill General Education requirements, assessments similar to those used in those specific disciplines are utilized within the program. These are weighed against Honors Program outcomes as well as university-wide learning outcomes.
- The Student Course Assessment is a form based on Honors Program learning outcomes, and assesses what students have learned in an Honors class.
- The Student Program Assessment assesses the students' experience and satisfaction with the Honors Program.
- The Faculty Course Assessment is a form based on Honors Program learning outcomes, and assesses how faculty have felt about the courses they've taught in the Program.

**4. State any increases you received from student fees for 2018-19 (if any), and explain how the increases were/will be used.**

The Honors Program received a one-time amount of \$845.00 last year (in addition to our \$1,250 base funding) to support two students to attend the Western Regional Honors conference in Orange, CA. These students were accompanied by faculty mentors supported with Honors Program funds.

We also requested \$400 for guest speaker honoraria. The funding for the speaker honoraria were used for our Food for Thought event series.

The Honors Program also used SFRC funding to send the Honors Program Coordinator, the president, and vice-president of the Honors and Aletheia Student Advisory Board to the National Collegiate Honors Conference held in Boston, Massachusetts.

**5. Describe any increases you are requesting from student fees for 2019-20 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).**

We are requesting increases in our funding in two ways:

- 1) A \$400 increase in base funding (from \$1,250 per year to \$1,650 per year).
- 2) A one-time request of \$1,000 to support conference participation.

The increase of \$400 in base funding would be to support student engagement and learning outside of the classroom through the Honors Program Food for Thought speaker series. The Honors and Aletheia Student Advisory Board (HASAB) is principally responsible for organizing this series (developing ideas, recruiting speakers, advertising the events), thus it provides a valuable leadership opportunity for HASAB members. Furthermore, the events have been widely attended by students, faculty, and staff from all over campus and therefore they contribute to the intellectual life of the university as a whole.

The requested \$400 would go towards speaker honoraria, travel expenses, and food for the event. We are asking for an increase in base funding because the Food for Thought series is an annual event series and therefore we anticipate these expenses as being ongoing rather than one-time. This series cost a total of \$525.28 in Fall semester, 2018. Thus, ongoing support from SFRC of this high-impact event series will be greatly beneficial for the student population.

Our one-time funding request of \$1,000 is to support student attendance at the Western Regional Honors Conference to be held March 29 – 31, 2019 in Bozeman, MT. This includes travel, conference fees, and hotel for student attendees. Faculty attendees will mentor students, and will be supported using existing Honors Program funds. The Honors Program feels strongly that this will be a valuable opportunity for students to develop their leadership skills at a major regional academic conference, especially because it will be held at a relatively local venue.

Students will be recruited from the Honors and Aletheia student body via Google Form. Selection of six students from respondents will be on the basis of prior engagement with the Honors Program and stated interest in serving in a leadership capacity on the Honors and Aletheia Student Advisory Board.

Furthermore, allowing students to attend and present at the Western Regional Honors Conference would help Weber State University develop a presence at this conference. This conference is held at a different location within the western U.S. each year—in 2020 it is scheduled to be held at Southern Utah University. There is therefore no reason why Weber State might not ultimately host this conference, to the benefit of the entire WSU community. However, this cannot happen unless WSU develops a presence at this conference. Funds from SFRC, to support student participation, would help begin the process of building a presence. Although this is ancillary to the main benefits to the individual students who attend the conference, it is nevertheless a real benefit.

Below is the **estimated** cost to send six students from the Honors Program to the Western Regional Honors Conference in Bozeman, MT.

#### **Western Regional Honors Conference, March 2019**

- \$490 Travel Expenses (vehicle rental from WSU Fleet Services & gas)
- \$960 Conference Registration – early bird special
- \$800 Hotel for two nights for six students
  - **Total \$2,250** (of which \$1,250 is already covered through current base funding)

#### **Food for Thought Presenter Honorariums**

- \$200 honorariums (\$100 each semester)
- \$200 travel and lunch (\$100 each semester)
  - **Total \$400.00**

**Total request in addition to existing base funding: \$1,400**

SFRC base funding:	\$1,250.00
<b>One-time spending request:</b>	<b>\$1,000.00</b>
Student WRHC cost:	\$2,250.00
<b>Requested increase in base funding:</b>	<b>\$400.00</b>
<b>TOTAL</b>	<b>\$1,400.00</b>

6. Complete the attached spreadsheet outlining your overall budget and any requested increase. Each requested increase described in your narrative (see question 5 above) should correspond to the line items in the spreadsheet column “19-20 Change.”

*If you have any questions, please contact Jennifer Brustad at 626-8904, [jenniferbrustad@weber.edu](mailto:jenniferbrustad@weber.edu); Dave Taylor at 626-6737, [dtaylor@weber.edu](mailto:dtaylor@weber.edu); Daniel Kilcrease at 626-6008, [dkilcrease@weber.edu](mailto:dkilcrease@weber.edu); or Brett Perozzi at 626-6008, [brettperozzi@weber.edu](mailto:brettperozzi@weber.edu).*